

PA(R) Sub-Committee: Meeting Date: December 7, 2016

Welcome: Norms, Attendance, & Pleasantries

Present: Matt C., Janelle K., Steve M., Lisa C., Mary F., Alyssa P., William O., Erik F

- A. Updates:
 - A. Brief description of purpose for School Committee presentation and RELB update (Lisa, Erik, and Janelle)

- B. Today's agenda/plan/ goals
 - 1. Develop short presentation for 12/20 and assign roles
 - 2. Write up one page handout for School Committee

- C. Decisions/ outcomes of today's meeting
 - a. Google doc will be created for 1-pager (Lisa)

 - b. Individual sections for 1 pager
 - Purpose/Vision (Matt, Lisa, Alyssa)
 - History (erik)
 - Benefits to CT/PT (Billy, Andrea, Mary)
 - Benefits to District (Janelle, Steve)

- D. Plans for next meeting including due dates, people to contact, etc.
 - a. Next meeting for C2C, Monday, 12/19/16, 4:15 @ RHS
 - b. Sub-Committee presentation, 12/20/16, 5:00 pm in School Committee Room